

## Guidelines for the Selection of Tennessee Conference YSF Grants

When applying to the Tennessee Conference Youth for a Youth Service Fund grant, the following items should receive careful consideration. These areas are examined thoroughly by the Project Review Committee. The more specific and clear you are, the better.

1. Tennessee Conference YSF is money that is given by youth to be administered by youth and used to serve youth. Youth is defined as 12-18 years of age, or up to 30 for international applications.
2. The purpose and plan of action of your project should be stated clearly. The committee needs to be able to visualize your project in action.
3. YSF grants will not be used to fund a projects deficit.
4. A specific budget is essential. Where does income come from? What expenses does your project have? How will the YSF grant be spent? What will be the effect on your project if you are awarded an amount substantially less that the amount you requested? *No more than 25% of YSF money should be used for administration or salary, freeing a minimum of 75% for program.*
5. Projects should be racial/ethnic inclusive wherever possible.
6. Preference will be given to United Methodist projects within the connectional system. Projects of other churches and cooperative efforts between religious groups will be favored next. Finally, projects sponsored by secular organizations that meet the Tennessee Conference YSF criteria will be considered.
7. Grants will be awarded in the middle of May. Applications for current year awards must be received by April 15<sup>th</sup> of that year.
8. Those who are awarded a grant will be required to submit a written follow-up report which reflects the success of the program (based upon the application questions). which includes at least three photographs.  
Recipients of the grant money are expected to give a written report or a video report of their use of the grant. A request may be made by the CCYM to the group to present their report at a Conference Young People's Ministry gathering, such as Warmth In Winter, Summer Sizzler, etc. Failure to provide a report could result in a request for money to be repaid or be barred from applying for future grant money.
9. YSF money is to be used to develop new projects that will become self-supporting. There is no guarantee of funding after one year. No project will be funded more than two times in a three year period. Funding for consecutive years will decrease from that of the previous year.
10. YSF funds will only support projects requested by Tennessee Conference United Methodist youth groups. Funding will not support mission organizations or other entities requesting direct funding.

# Youth Service Fund Application

mail to:

**Tennessee Conference Council on Youth Ministries  
The United Methodist Church  
304 S. Perimeter Park Drive  
Suite 1  
Nashville, Tennessee 37211**

- \* Application must be received by April 15, 2011 to be considered.
- \* Each application should use the attached completed cover sheet.
- \* Please respond to the following questions using no more than a paragraph per question (except for copy of budget):
  1. State the purpose of the project.
  2. How do you plan to accomplish your purpose?
  3. State four measurable short-term goals for this project.
  4. What significance does your project have on the lives of both the individuals and the community it serves? Who is helped by this project?
  5. How does this project challenge youth to live as faithful disciples of Jesus Christ?
  6. How are youth involved in the planning, programming and administration of the project?
  7. Provide a proposed budget for the project showing how you plan to spend this YSF grant.
  8. To what other sources of funding have you made requests for support?

# Youth Service Fund Application COVER SHEET

Tennessee Conference Council on Youth Ministries  
The United Methodist Church  
304 S. Perimeter Park Drive  
Suite 1  
Nashville, Tennessee 37211

Application must be received by April 15, 2012 to be considered.

Church or Group requesting Grant:

Project Attending or name of project:

Location of project:

Sponsor(s) of the project:

Address:

Church or group contact person administratively responsible for the project:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

Fax, Email: \_\_\_\_\_

Total project budget: \_\_\_\_\_ Amount requested: \_\_\_\_\_

To whom should the check be written:

*Please attach responses to questions to this cover sheet when submitting application.*